



# Appian

ACA-100 Exam

Appian Certified Analyst

Exam Latest Version: 6.0

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### Question 1. (Multi Select)

During the "initiate" phase, what are two key benefits of successful requirements gathering?

- A: Adherence to the business stakeholders' goals
- B: Less rework after the "test" phase
- C: Fewer test cases required
- D: Better performance of the application

**Correct Answer: A, B**

#### **Explanation:**

Adherence to the Business Stakeholders' Goals (A): Successful requirements gathering ensures that the application being developed aligns with the business objectives and stakeholders' expectations. This alignment is critical to delivering a product that meets the intended purpose and satisfies the needs of the organization. Appian Documentation - Requirements Gathering Best Practices

Less Rework After the "Test" Phase (B): Thorough and accurate requirements gathering reduces the likelihood of discovering significant issues during the testing phase. When the requirements are well-defined and understood from the start, the development team is more likely to build the application correctly the first time, resulting in less rework after testing. Appian Documentation - Reducing Rework through Proper Planning

Note: Fewer test cases required (C) and better performance of the application (D) are not direct benefits of successful requirements gathering. While better requirements can contribute to a more streamlined testing process and potentially better performance, these are not primary benefits.

### Question 2. (Single Select)

You need to invoke Appian interfaces from an existing web portal.

What is the preferred solution approach?

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- A: Implement an Appian Site
- B: Implement an embedded interface approach
- C: Implement a custom UI instead of the Appian UI
- D: Implement a headless solution approach

**Correct Answer: B**

### **Explanation:**

The preferred solution for invoking Appian interfaces from an existing web portal is to implement an embedded interface approach. Appian provides the ability to embed interfaces (such as forms or dashboards) within other web applications, allowing seamless integration and interaction with Appian functionality from within an existing portal.

#### Embedded Interface Approach Overview:

Appian interfaces can be embedded in other web applications using iframe technology or JavaScript, allowing users to interact with Appian processes without leaving the existing portal.

This approach is ideal when the goal is to provide Appian functionality within a different user interface while maintaining the user experience of the existing portal.

#### Why Not Other Options?:

A . Appian Site: While Appian Sites provide a customized user interface within Appian, they do not integrate with external portals.

C . Custom UI instead of Appian UI: Creating a custom UI bypasses the built-in capabilities of Appian, leading to increased development effort and complexity.

D . Headless solution: A headless approach typically involves using Appian as a backend service without a user interface, which is not suitable for this requirement.

#### References:

Appian Documentation on Embedded Interfaces: [Embedding Appian Interfaces](#)

Embedding Appian interfaces ensures a smooth integration of Appian capabilities within the existing web portal, enhancing user experience without disrupting the current workflow.

**Question 3. (Single Select)**

Users expressed that only managers should be able to see information related to a business object.

How should you translate this requirement into a user story?

A: "As a manager, I need to be able to see a record type and navigate the details."

B: "As a manager, I need to build security options for records."

C: "Only some of the data are available for managers."

D: "As a manager, I must be in the group to see the data."

**Correct Answer: A**

### **Explanation:**

The correct way to translate the requirement into a user story is to focus on the manager's ability to access and navigate the information related to the business object. This user story follows the standard format: "As a [role], I need to [action] so that [benefit]." In this case, the story captures the manager's need to view and interact with specific data.

User Story Format:

Role: Manager

Action: Ability to see and navigate a record type

Benefit: Ensures managers have the necessary access to perform their job duties

Why Not Other Options?:

B . Focuses on building security options rather than the manager's need to access data.

C . Is vague and does not follow the standard user story format.

D . Focuses on group membership but is less specific about the action the manager needs to perform.

References:

Appian Documentation on User Stories: Writing User Stories

Using the correct user story format ensures that the development team clearly understands the

requirement and how it benefits the end user.

#### Question 4. (Single Select)

A customer wants to automate a workflow for completing customer service cases. The high-level workflow involves multiple rounds of recording investigation results, uploading related documents, sending communications, and approving. Activities may need to be done at any time or out of order.

Which recommendation best utilizes the strengths of Appian out-of-the-box features to address this use case?

A: A report showing the user's cases with associated actions.

B: A dashboard showing the user's cases with associated actions.

C: A sequential workflow of process tasks.

D: A records-centric design using related actions for the various activities.

**Correct Answer: D**

#### **Explanation:**

A records-centric design is the best approach to address this use case in Appian. This design allows users to interact with data through a central record type, with related actions enabling them to perform tasks like uploading documents, sending communications, and approving cases at any time or out of order.

Records-Centric Design:

This approach centralizes all related data and actions around a specific record type.

Users can trigger related actions such as document uploads or approvals directly from the record, ensuring flexibility and a user-friendly interface.

Why Not Other Options?:

A and B. Reports and dashboards are useful for visualizing data but are not as flexible for handling the ad-hoc and out-of-order activities described.

C . A sequential workflow is too rigid for a process where tasks need to be done out of order.

References:

Appian Documentation on Records: Records in Appian

Appian Community Success Guide: Designing Record-Centric Applications

A records-centric approach leverages Appian's strengths, providing a flexible and intuitive solution for complex workflows.

### Question 5. (Single Select)

Which is an accurate statement about application security?

A: Developers require an account in Appian, while any users can access an Appian application without an account.

B: Every user must have an account created in Appian in order to develop, administer, and/or access an Appian application.

C: Admins require an account in Appian to use the Admin Console, while all other basic user actions can be done without an account.

D: Any user can develop and access an Appian application without an account. However, deployments cannot be done without an account.

**Correct Answer: B**

### Explanation:

In Appian, every user who needs to interact with the platform, whether for development, administration, or accessing applications, must have an account. This is a fundamental security measure to ensure that only authorized users can interact with the system.

Appian Security Overview:

Each user account in Appian has specific permissions based on roles, ensuring that users can only access what they are authorized to.

This applies to all levels of interaction, from basic users to administrators and developers.

Why Not Other Options?:

A . Incorrect, as even basic users require accounts to access applications.

C and D . Incorrect, as they suggest that certain actions can be performed without an account, which is not the case.

References:

Appian Security Guide: User Management and Security

Ensuring that all users have accounts is a critical aspect of maintaining security and control within the Appian environment.



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