

SAP

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Travel Professional Edition**

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Version product

Latest Version: 6.0

Question: 1

Which component serves as the central platform that brings all other travel elements together and manages the corporate travel booking process end-to-end?
Choose the correct answer.

- A. Triplt Pro
- B. SAP Concur Travel
- C. Global Distribution System
- D. App Center Partners

Answer: B

Explanation:

- SAP Concur Travel is the core platform that brings all travel elements together (air, hotel, car, itinerary, approvals) and manages corporate travel bookings end-to-end.
- Triplt Pro is for itinerary management, GDS is a supplier system, and App Center Partners are integrations.

Question: 2

Which element determines the travel rules a user sees during a search and booking?
Choose the correct answer.

- A. Rule class
- B. Group membership
- C. Org.Unit
- D. Assigned corporate card

Answer: A

Explanation:

- In SAP Concur Travel, the Rule Class determines the specific travel rules and policies a user sees when searching and booking travel.
- While Groups and Org.Unit help manage users and permissions, the Rule Class is the actual element that defines allowable flights, hotels, booking limits, and approvals for that user.
- The assigned corporate card does not determine policy visibility.

Question: 3

What is the purpose of assigning users to Groups in SAP Concur Travel?

Choose the correct answer.

- A. To apply car discounts
- B. To control travel policy rules
- C. To assign permissions, reports, and corporate ghost cards
- D. To determine which GDS configuration is used

Answer: C

Explanation:

- Assigning users to Groups in Concur controls access and permissions (reports, corporate cards, and admin features).
- Travel policy rules are applied via the Policy assignments, not directly via Groups.
- Groups are more about permissions and access rather than directly controlling rules.

Question: 4

What is the primary purpose of Concur TripLink within the travel program?
Choose the correct answer.

- A. To provide access to negotiated rates and discounts
- B. To organize itineraries and send real-time travel alerts
- C. To capture travel reservations, even when booked outside traditional channels
- D. To connect directly to supplier inventory through API connections

Answer: C

Explanation:

- TripLink ensures all travel reservations, including those booked directly with airlines or hotels outside Concur, are captured for compliance and reporting.
- It is not primarily for negotiated rates, itineraries, or API connections.

Question: 5

Which of the following is required for a user to access Concur Travel Administration Resources directly from the Concur Travel home page?
Choose the correct answer.

- A. Access to the SAP Help Portal
- B. Assignment of Administration permissions
- C. A link provided by their Travel Management Company
- D. Use of a mobile device

Answer: B

Explanation:

- Only users with administration permissions can access the Concur Travel Admin Resources directly.
- Mobile devices, TMC links, or SAP Help Portal access do not grant direct access.

Question: 6

Which permission is required to access Company Admin?
Choose the correct answer.

- A. Report Admin
- B. Travel Wizard User
- C. Company Administration
- D. Guest Booking

Answer: C

Explanation:

Company Administration permission grants access to all administrative functions, including travel, expense, and global configuration.

Question: 7

What are the five sections that organize the content on the Concur Travel Administration Resources page?
Choose the correct answer.

- A. Overview, Settings, Tools, Reports, Support
- B. Setup, Admin, Features, Policies, Help
- C. Discover, What's New, Implement, Integrate, Use
- D. Home, Updates, Configuration, Integration, Reference

Answer: C

Explanation:

The page is structured around these five functional sections to guide administrators through learning and using Concur Travel efficiently.

Question: 8

What are the two options you can select to access Approval Queues?
There are two correct answers.

- A. Manage Approval Queues in the left menu panel
- B. Administer Approval Requests in the center menu
- C. Approval Queues in the left menu panel

D. Administer Approval Queues in the center menu

Answer: C,D

Question: 9

What is the purpose of Approval Queues?
Choose the correct answer.

- A. To create approval queues
- B. To reassign approval requests
- C. To delete approval requests
- D. To import approval queues

Answer: B

Question: 10

When looking for approval requests without an approver assigned, what option do you need to select?
Choose the correct answer.

- A. User Admin
- B. Travel Admin
- C. Company Admin
- D. Trip Admin

Answer: C

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